



**KARNATAKA ANTIBIOTICS &
PHARMACEUTICALS LIMITED**

(A Government of India Enterprise)

ENQUIRY REF. No.	KAPL/MKPMD/ST/023/1498
DATE	02/12/2025
DUE DATE	13/12/2025 TILL 23.59 HRS

Dear Sir,

Please submit your lowest and competitive offer in an SEALED ENVOLOP, OR BY MAIL DULY SUPERSCRIBING OUR ABOVE ENQUIRY REF NO, DATE and DUE DATE on it/, with other details of F.O.R terms, Taxes, Credit period, Delivery offered, Name of the Make, Detailed Specification etc. for the below materials.

SL NO	ITEM CODE	ITEM DESCRIPTION	UO M	QTY
01	KFAP1012	ORDER BOOKS	NOS	400
02	KFA01016	LEAVE APPLICATION	NOS	200

SAMPLES CAN BE SEEN AT OUR CORPORATE OFFICE PEENYA, BANGALORE DURING OFFICE HOURS.

SPECIFICATION ATTACHED AS ANNEXURE - I & II

OTHER TERMS:

1. F.O.R TERMS : DOOR DELIVERY PEENYA, BANGALORE
2. GST% : PLEASE SPECIFY
3. PACKING & FORWARDING CHARGES: NOT APPLICABLE
4. CREDIT PERIOD : 45 DAYS REQUESTED,
5. DELIVERY OFFERED

NOTE: INCASE YOU ARE NOT QUOTING PLEASE SEND THE REGRET LETTER.

For KARNATAKA ANTIBIOTICS
& PHARMACEUTICALS LIMITED

AUTHORISED SIGNATORY
PURCHASE DEPT.



ANNEXURE - I

**SPECIFICATIONS OF THE STATIONERY ITEMS REQUISITIONED
FOR 2026-27**

SL. NO	ITEM	Paper Size	Printing Pattern	No. of copies in a set	No. of sets in a Pad/ Book	Whether Pad [P] or Book[B]
01	<u>Order Books</u>	A4	One side	1	50	B

01. Map litho clear White of GSM not less than 70 for the first copy.
02. All books should have very clear perforation of the first sheet in a
03. All books/pads shall have good quality bottom board and cover wrapper.
04. Specimens shall be provided to only **FINALIZED PRINTERS**.
05. Proof shall be approved by Field Admn of Pharma Mktg.
06. To pack printed books/pads in good quality wrapper with item name and quantity on each pack indicated there upon.



ANNEXURE - II

SPECIFICATIONS OF THE STATIONERY ITEMS REQUISITIONED

FOR 2026-27

SL. NO	ITEM	Paper Size	Printing Pattern	No. of copies in a set	No. of sets in a Pad/ Book	Whether Pad [P] or Book[B]
01	<u>Leave Application</u>	1/5 th	Two sides	1+1	15	B

01. Map litho clear White of GSM not less than 70 for the first copy.

02. Manifolds and/or thinnest possible Light Green colour paper should be used for 2nd copy, wherever applicable. [in case of colour paper, it should be Mysore/Andhra Paper mill only].

03. All books should have very clear perforation of the first sheet in a set, except the second copy.

04. All books/pads shall have good quality bottom board and cover wrapper.

05. Specimens shall be provided to only FINALIZED PRINTERS.

06. Proof shall be approved by Field Admn of Pharma Mktg.

07. To pack printed books/pads in good quality wrapper with item name and quantity on each pack indicated there upon.