

BID DATA SHEET & BACKGROUND NOTE

Address for Submission of Bids	DISTRIBUTION DEPARTMENT. KARNATAKA ANTIBIOTICS & PHARMACEUTICALS LIMITED (A Government of India Enterprise) Arka The Business Centre, Plot No. 37, Site No. 34/4, NTTF Main Road, Peenya Industrial Area, BENGALURU- 560058. LANDLINE: 080-23571590 Extn: 432 Email: branch.admn@kaplindia.com
Bid validity	90 days from the date of bid opening.
No. of copies	1 original
Email ID for communication	branch.admn@kaplindia.com sureshd@kaplindia.com
Web Address	www.kaplindia.com

Details for Appointment of C & F Agent for All India

Karnataka Antibiotics & Pharmaceuticals Limited(KAPL) (A Govt. of India Enterprise),Bengaluru, Karnataka- 560058 is engaged in manufacturing and marketing of various Pharmaceutical /Ayurvedic / Veterinary and Agro-chemical products.

To cater the requirement of customers and the company, KAPL intends to appoint Clearing and Forwarding Agents (C & F Agent) in various states/PAN India. Validity of appointment shall be for two financial years: 2024-25 & 2025-26. However, performance shall be reviewed after one year. In case of unsatisfactory performance, not up to our expectation, the appointment as C & F Agent shall be terminated forthwith by giving two months advance notice.

Parties having good infrastructure / sound financial strength and good reputation in catering of Pharma/Ayurvedic/veterinary and Agro products, may apply for working as C & F agents. Basic functions of C & F Agents are as under:-

- 1** To render the service against requirement from customers / Institution on time bound manner including despatches
- 2** To ensure proper maintenance of Inventory of saleable and promotional inputs.
- 3** To ensure proper accounting receivables on day to day basis.

The basic requirements for consideration of C & F Agents are as follows:

1. A non-refundable tender Processing fee of Rs. 2000/- in the form of DD in favor of Karnataka Antibiotics & Pharmaceuticals Limited, payable at Bangalore.
2. On appointment, party shall provide an **interest free caution deposit of Rs.25,000.00 and Security deposit Rs. 10,00,000.00** to the company.
3. Party shall have to provide the self-attested copies of:-
 - a) GST Regn. Certificate.**
 - b) PAN card.**
 - c) Aadhar Card**
 - d) ITR for last 3 Years**
 - e) Partnership Agreement, if any.**
 - f) Drug License, if applicable,**
 - g) Declaration to accept the C & F Agency commission as decided by the company from time to time (as per Annexure-C)**
 - h) Integrity Pact (refer Tender documents in the portal)**
4. sealed bids may be submitted by post / courier or in person to the Tender box kept in Distribution Department of KAPL, Head Office, Bengaluru-560058.

The Appointment C & F Agents will be for the Period of next Two financial years i.e., w.e.f. 01.07.2024 to 31.03.2026. However, performance evaluation will be done periodically & renewal shall be done based on the Performance review.

The last date for receipt of sealed BIDS is 28.05.24 up to 18:00 Hrs

Offer shall be signed by authorized signatory failing which it will be treated as invalid and liable for rejection.

Offers shall be valid for 90 days from the date of Opening of the bids.

Employee's relatives shall in no way be connected with the carrying out any business activity as per terms and conditions of the TENDER documents issued by KAPL.

The bidder is required to fill all the details in Annexure-A & submit along with relevant copies of the requested documents in Annexure-A.

The bidder is required to sign all the bid documents and submit the same along with his proposal as a token of his acceptance to the terms and conditions of the tender documents.

Application accompanied with all relevant documents (self-attested copies) to be received on or before **28.05.2024** up to 18:00 hrs. super scribing on the top of envelop "**APPLICATION FOR C & F AGENT FOR THE STATE OF (Name of State) FOR 2024-25 & 2025-26**".

Application with the details as per enclosed format shall be sent to:

**DISTRIBUTION DEPARTMENT.
KARNATAKA ANTIBIOTICS & PHARMACEUTICALS LIMITED
(A Government of India Enterprise)
Arka The Business Centre, Plot No. 37, Site No. 34/4,
NTTF Main Road, Peenya Industrial Area,
BENGALURU- 560058.
LANDLINE: 080-23571590 Extn: 432
Email: branch.admn@kaplindia.com**